



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

May 8, 2015

Mike Burtness  
P.O. Box 353  
Ellensburg, WA. 98926

Re: Proposed Boundary Line Adjustment

Dear Mr. Burtness,

As requested this memo is in response to your inquiry regarding current policy for boundary line adjustments (BLAs) in Kittitas County on non-conforming legal lots of record. In an instance where a land owner wishes to make a modification to property lines on non-conforming lots Community Development Services (CDS) is able to do so if the parcel remains at its current recorded acreage or increases its recorded acreage. If the adjustment is requested in conjunction with a conforming lot of record, that lot's recorded acreage may not drop below the minimum lot size for its zoning classification. If all lots involved in the adjustment are non-conforming the end result must be "acreage neutral," meaning that there must be the same number of lots with the same acreage areas; only the ownership may change. The BLA process will of course, be subject to review by Public Works, Public Health, the Fire Marshal (and others as required) before final approval can be granted, but if the proposal meets the conditions listed above it can be approved from the planning/land use perspective.

I hope this provides you with the information you require to move forward with your proposal; I am available and would be happy to answer any questions that you or others associated with the project may have. You can get straight through to my desk by calling 509-933-8274 or via email at [jeff.watson@co.kittitas.wa.us](mailto:jeff.watson@co.kittitas.wa.us).

Sincerely,

Jeff Watson  
Staff Planner